

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL
RECORD OF EXECUTIVE / CHIEF OFFICER DECISION**

This form should be used to record key and other decisions made by individual Portfolio Holders and key decisions made by Chief Officers. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules.

Portfolio	Lead Cabinet member for Finance
Subject Matter	Disability Confident
Ward(s) Affected	
Date Taken	
Contact Officer	Susan Gardner Craig, Interim Director of Corporate Services 01954 713285 (Susan.GardnerCraig@scambs.gov.uk)
Date Published	Friday, 23 August 2019
Call-In Expiry	
Key Decision?	No
In Forward Plan?	No
Urgent?	No

Purpose / Background
<p>Council has committed to being a Disability Confident Employer and meeting the standards set out in the scheme. The aim is to progress from Level 1 to Level 2 by 2020 and then to Level 3 by 2021.</p> <p>A Member Task and Finish Group has been established with the aim of identifying what measures the Council needs to take and by agreeing an action plan and activities to ensure that the Council meets the standards for each level.</p> <p>At the Employment and Staffing Committee on 25 July 2019 the Task and Finish group reported on the progress made so far and acknowledged that it was necessary to link with local disabled groups and charities to ensure that we utilise their expertise and advice. It was agreed that the Council would wish to pay for these expert services in a similar way to engaging any other expert consultant. The Lead Cabinet Member Considered this at the meeting and indicated agreement.</p> <p>A recommendation was made that budget be made available (up to £5,000.00), to engage the expertise of local disability groups.</p>

Declaration(s) of Interest
<i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>

Dispensation(s)
<i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>

Consultation <i>Record below all parties consulted in relation to the decision.</i>
Peter Maddock, Head of Finance (S151)

Other Options Considered and Reasons for Rejection
None

Final decision	Reason(s)
Approved the budget for up to £5,000.	Can be found within agreed budget for 2019/2020

Signed	Name (CAPITALS)	Signature	Date
Portfolio Holder	Signed copy available upon request from Democratic Services (democratic.services@scamb.gov.uk)		
Chief Officer			

Further Information